MINUTES – SPECIAL MEETING
BOONE TOWN COUNCIL JUNE
9, 2014

A special meeting of the Boone Town Council was called to order Monday, June 9, 2014, at 8:38 a.m. at the Council Chambers, 1500 Blowing Rock Road. Mayor Andy Ball presided. Council members present were Mayor Pro-Tem Rennie Brantz, Lynne Mason, Quint David, and Jennifer Peña. Staff members present were Town Manager Greg Young, Town Clerk Kim Brown, Assistant to the Manager Jim Byrne, Human Resources Director Peri Moretz, Planning Director Bill Bailey, Cultural Resources Director Pilar Fotta, Fire Chief Jimmy Isaacs, Interim Public Works Director Eric Gustaveson, Public Utilities Director Rick Miller, Finance Director Amy Davis and Police Chief Dana Crawford.

The purpose of the meeting was to hold a budget work session.

DISCUSSION AND REVIEW OF PROPOSED FY 2014-2015 BUDGET

Council began the discussion by reviewing the power-point presentation and budget message submitted by Town Manager Greg Young and Finance Director Amy Davis **(Copy of materials permanently on file in Town Hall.)** Mr. Young submitted the following budget totals:

• General Fund	$12,706,033
• E-911	$355,361
• Narcotics Enforcement	$25,500
• Water & Sewer Fund	$7,364,160
• Health Insurance Fund	$1,736,500
• Municipal Service District	$164,999
• Rural Fire Service	$921,895
Total:	**$23,274,448**

Council briefly discussed the parking situation in downtown Boone, including how to better market the availability of public parking to visitors and citizens.

In response to a question about health insurance, Mr. Young stated that the town is self-insured and has been fortunate to not have any large claims for payout. He indicated that the town has not experienced a rate increase for the past two years.

Council reviewed the proposed budget page-by-page and discussed the various funding lines in each department.

Council discussed the conditions of the various town buildings and the possibility of consolidation of town services at some point in the future.

Mayor Ball declared a break at 10:22 a.m. Council Member Peña left the meeting. Council reconvened at 10:34 a.m.

Council continued review of the proposed budget. Council discussed the need for additional staff at the Jones House to cover events and maintain the office during business hours. It was suggested that the Council approach the TDA Board to request possible funding or partial funding of a new position.

Council discussed staffing for the police department. Chief Crawford stated that his department is at full capacity for the number of calls it receives and the services provided. He stated that his department has a good working relationship with the ASU Police Department.

Mayor declared a lunch break at 11:58 a.m. Council Member Peña returned to the meeting. Council reconvened at 12:45 p.m.

Discussion ensued regarding the list of general fund items that were not included in the proposed budget.

Mayor Ball declared a break at 2:30 p.m. Council reconvened at 2:25 p.m.

Following lengthy discussion, Council requested that Town staff make the following adjustments to the proposed FY 2014-2015 budget:

Town of Boone Fund Balance Appropriation FY2014/2015

Account	Account Description	Description	Amount
010-000-000-412400	Business License	Reduction in Business License Revenue	$11,750
010-400-000-545002	Town Calendar		$15,000
010-407-000-574001	Capital Outlay-Other Improvements	Blowing Rock Road Renovations	$285,000
010-411-000-598017	Transfer to Town Facilities Capital Reserve	Reserve for Brown Building Replacement	$1,300,000
010-409-000-574001	C apital Outlay-Other Improvements	Jones House Painting, Repair & Roofing	$15,000
010-411-000-598019	Transfer to Sidewalk Capital Reserve Fund	Sidewalk Expansion	$100,000
010-411-000-549102	Wide Area Network	Switch Replacement	$100,000
010-411-000-549101	Boone Housing Authority	Restore Funding	$15,676
010-411-000-549124	Howard Street Project		$115,000
010-411-000-549130	Town Council Priority Project	Downtown Streetscape	$50,000
010-411-000-549130	Town Council Priority Project	Historic Property Survey	$50,000
010-411-000-549130	Town Council Priority Project	Sustainability Projects	$50,000
010-412-000-549240	Outside Agency Funding	Available Funding	$115,631
010-411-000-577008	Boone Area Chamber of Commerce	Lunch & Learn Programs	$6,000
010-418-000-574001	Capital Outlay-Other Improvements	Demolition of House Rivers Property	$10,000
010-500-300-573100	Capital Outlay-Vehicle	Police Department Patrol Vehicles	$53,600
010-500-350-573300	Capital Outlay-Vehicle	Fire Department 4x4 Truck	$35,000
010-500-360-571000	Capital Outlay-Office Equipment	Planning Software	$32,870
010-500-360-573100	Capital Outlay-Vehicle	Planning & Inspections Vehicle	$32,000
010-600-401-573300	Capital Outlay-Large Trucks	4x4 Dump Truck/Snowplow	$98,000
010-600-401-574000	Capital Outlay-Other	Replace Snow Plow & Frame	$9,000
010-600-401-574003	Capital Outlay-Street Signals	Pedestrian Signalized Crosswalks	$70,000
010-600-401-577401	Paving & Resurfacing		$200,000
010-600-405-574000	Capital Outlay-Other	Commercial Leaf Blower	$30,000
	Total		**$2,799,527**

ADJOURNMENT

Upon a motion by Council Member Brantz, seconded by Council Member Mason, Council moved to adjourn the meeting at 5:31 p.m.

VOTE: Aye – All Nay –
None Absent – 1
(Hay)

Kimberly S. Brown, Town Clerk

Andy Ball, Mayor