

**TOWN OF BOONE
UNIFIED DEVELOPMENT WORKSHOP 3
May 7, 2013 5:05 P.M. UNTIL 6:11 P.M.
MEETING MINUTES**

Town Council Members Present: Mayor Loretta Clawson, Lynne Mason, Rennie Brantz and Allan Scherlen

Planning Commission Members Present: Chairperson Eric Woolridge, Vice-Chairperson Greg Simmons, Web Alexander, Phoenix Buathier, Robert Cherry and Donald Dotson

Staff Present: Bill Bailey – Director of Planning and Inspections, Jane Shook – Planner and Marlene Crosby - Board Secretary

Others Present: Greg Young, Town Manager and Sam Furguele, Town Attorney

CALL TO ORDER

Mayor Clawson called the meeting to order at 5:05 p.m. and turned the meeting over to Mr. Bill Bailey, Director of Planning and Inspections Department. Mayor Clawson welcomed everyone present at this meeting. Mayor Clawson noted that Mr. Sam Furguele, Town Attorney was present to answer questions.

Mr. Bill Bailey gave an overview of the material that would be presented at this meeting stating that this is the third of three workshops. Mr. Bailey noted that he is aware of the new legislation that is currently being worked on at the North Carolina state level and that he will make adjustments accordingly to the draft UDO as the legislation is changed.

Mr. Bailey explained the formatting in the draft document. Mr. Bailey noted that the Appendix A will cover what is required with an application.

Title V General Development Standards

- Article 14 Grading
 - Article 15 Soil Erosion and Sediment Control
 - Article 16 Storm water Management
 - Article 17 Utilities
 - Article 18 Streets and Sidewalks
 - Article 19 Parking
 - Article 20 Community Development Appearance Standards
 - Article 21 Signs
 - Article 22 Watershed Protection
 - Article 23 Flood Damage Prevention
 - Article 24 Landscape Standards
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Questions and Feedback

Article 16 Storm water Management

- Q:** Council Member Mason asked if storm water requirements will be addressed now or later.
- A:** Mr. Bailey said it would be addressed later. Mr. Bailey explained the differences in the 10 year and 25 year storm and other storm water related matters created using the 10 year storm.
- Q:** Mr. Greg Simmons asked if there were problems with old systems.
- A:** Mr. Bailey said noted that many of the rains were greater than a 10 year and that the systems worked great for a 10 year storm but couldn't handle larger storms.

Article 18 Streets and Sidewalks

- Q:** Mr. James Milner asked if the fee in lieu will change for sidewalks.
- A:** Mr. Bailey said there was no change for fee in lieu.
- Q:** Mr. Greg Simmons asked what was the difference in a minor and local street because he could not see a difference, he said in the table the in Article 18 they are treated the same.

A: Mr. Bailey said that the differences are in the definition of each and the amount of traffic they serve.

Article 19 Parking

Q: Mr. Greg Simmons said the table was great. He asked if the commercial parking was required or allowed.

A: Mr. Bailey said that the word “allowed” is appropriate.

Q: Mr. Greg Simmons asked if the staff is proposing maximum parking allowed.

A: Ms. Shook said it is minimum parking allowed. The staff has to work out and integrate both minimum and maximum parking standards, when the final draft comes out.

Article 20 Signs

Mr. Bailey said that the staff has completed 24 Articles. Mr. Bailey said the next thing staff will cover will be Definitions and Appendices.

Q: Mr. Greg Simmons asked how many appendices would there be in the draft document.

A: Mr. Bailey said four or five. Mr. Bailey said the staff will introduce graphics into each of the articles of the document.

OTHER COMMENTS BY TOWN COUNCIL OR PLANNING COMMISSION OR STAFF

Mr. Bailey said that the next joint meeting will be on July 8, 2013 at 6 p.m. and the dates and times will be scheduled for the public hearings on the UDO Revisions at that time. Mr. Bailey said that no other workshops are planned at this time. Mr. Bailey said that the staff will start working on the two overlay districts after the adoption of the UDO draft document.

Vice-Chairperson Simmons asked if the Permissible Use Sub-Committee should plan to meet over the summer. Mr. Bailey said they should meet two or three days.

Town Council Member Mason asked about the work of the sub-committee. Mr. Bailey said this is the Subcommittee reviewed the draft changes in the UDO to make recommendations to the Planning Commission.

Mayor Clawson asked Mr. Furgiuele, if he had anything to add to this meeting. Mr. Furgiuele said no.

ADJOURNMENT

This workshop meeting was adjourned at 6:11 p.m.

Loretta Clawson, Mayor

Marlene Crosby, Board Secretary