

**MINUTES – REGULAR MEETING
BOONE TOWN COUNCIL
June 14, 2023**

CALL TO ORDER

A regular meeting of the Boone Town Council was held on Wednesday, June 14, 2023 at 12:00 p.m. in the Council Chambers located at 1500 Blowing Rock Road in Boone. Mayor Pro-Tem Tugman presided. Town Council members present included Todd Carter, Virginia Roseman, Dalton George and Becca Nenow. Staff present included Town Manager Amy Davis, Town Clerk Nicole Harmon Church, Downtown Boone Development Coordinator Lane Moody, Public Works Deputy Director Todd Moody, Public Works Director Todd Moody, Police Chief Andy Le Beau, Fire Chief Jimmy Isaacs, Human Resources Director Dale Presnell, Sustainability and Special Projects Coordinator George Santucci, Planning Director Jane Shook, and Finance Director Guy Miller. Town Attorney Allison Meade was also in attendance.

MOMENT OF SILENCE

PUBLIC COMMENT

Nancy LaPlaca announced that she was working with Councilmembers George and Carter on a letter of support to the North Carolina Utilities Commission from the Town of Boone regarding rooftop solar.

TENTATIVE AGENDA ADOPTION

Upon a motion by Councilmember George, seconded by Councilmember Roseman, Council voted unanimously to approve the agenda as presented.

ANNOUNCEMENTS

Mayor Pro-Tem Tugman announced the following board vacancies:

BOARD OF ADJUSTMENT

Two regular positions, Three alternate positions

COMMUNITY APPEARANCE COMMISSION

Four regular positions, One student position

CULTURAL RESOURCES ADVISORY BOARD

One student position

DOWNTOWN BOONE DEVELOPMENT ASSOCIATION

One position

HISTORIC PRESERVATION COMMISSION

One regular position

PLANNING COMMISSION

Two regular positions

SUSTAINABILITY COMMITTEE

Two regular positions, One student position

PUBLIC HEARING - FY 2023/24 BUDGET

Mayor Pro-Tem Tugman opened the public hearing for the Fiscal Year 2023/24 Budget at 12:12 p.m. Councilmember Carter read the following letter from David Jackson on behalf of the Boone Chamber of Commerce:

“On behalf of the Executive Committee and Board of Directors of the Boone Area Chamber of Commerce, please accept this letter as public comment as you consider your FY 23-24 budget for approval and adoption.

We'd like to thank you for your continued commitment to Affordable Housing, not only with your continued participation in the Watauga Housing Council, but also with your listed budget appropriation. We look forward to hearing more details about how that money will be allocated, and how we can continue to magnify the Town's interests in working to create housing that is affordable in the Town of Boone. We welcome continued discussion and collaboration on these topics.

We are excited to see the budget reflect the beginning of work on the Howard Street improvement project. This will not only allow for needed infrastructure improvements in an important business and residential corridor, the streetscape enhancements that come with this project will inject new life into Downtown Boone. We look forward to partnering with staff in helping inform the public about the impacts this project will have in the short-term for businesses, residents, and visitors. We also look forward to helping amplify your long-term vision for this project.

While any tax increase should be carefully considered and scrutinized, we also believe being proactive with communicating your needs for that money is always the best approach. That said, you've been talking as a council about needed investment in Town staff, and that is certainly reflected in this budget. We will always support investing in the people that do the work. Your consideration of salary increases and benefit inclusion will only assist the Town of Boone in retaining and recruiting staff.

Finally, we appreciate your continued commitment to the Appalachian Theatre and your allocation of subsidy dollars to assist non-profit agencies with rent and other facility use costs. It goes without saying that the activity over the past year at the theatre has been transformational for the Downtown community. The ability to see our local school groups, artists, and other community organizations have their time on the stage is uplifting to citizens, and potentially game-changing for those aspiring actors and musicians who get inspired by the experience. We thank you for investing in making the arts affordable for all to enjoy.

While no budget is perfect, it is clear a lot of time and energy has been spent in moving forward toward FY 23-24.

We encourage you to continue to invest all resources necessary to achieve success with your Comprehensive Plan revision. This document is essential for setting priorities that reflect your appetite for how the Town of Boone will function for decades to come. It is also the most helpful step you can take today in making policy as easy to understand as possible for those looking to develop and refurbish property within the Town. As a trusted economic development partner, we have brought you feedback as part of this process and will continue to serve as a bridge between the business community and local government as you complete this process.

As Mayor Futrelle has likely informed you, early childhood development was a stated priority for the Watauga EDC, and the Boone Area Chamber remains committed to improving quality of care and accessibility for local families. We encourage you to work with local partners on opportunities to invest and support these enhancements moving forward. The Town of Blowing Rock has received state-wide recognition for their work in this area. While scale and need may be different, we know the Town of Boone could equally benefit from investment in thought capital in this important area.

Thank you for the work each of you provide in guiding the Town of Boone. We look forward to our continued work and partnership as we head into a new year."

Hearing no further comments, Mayor Pro-Tem Tugman closed the public hearing at 12:16 p.m.

REQUESTED APPEARANCES

TAYLOR YOUNGER - FRONTIER NATURAL GAS

Taylor Younger with Frontier Natural Gas presented a request for permission from the Town of Boone to install a new anode bed near the Bolick Property off Highway 421. Ms. Younger stated that the current bed at the New River Rectifier has reached its maximum life span, and that, if approved, the new anode will be entirely underground. She noted that the new bed would need to be placed about 300 feet away from the current bed. It

was the consensus of Council to allow staff to work with Frontier and Attorney Meade on a draft easement to be brought back to Council at a later date.

JORDAN SELLERS - BLUE RIDGE CONSERVANCY

Jordan Sellers with the Blue Ridge Conservancy presented a resolution regarding the Northern Peaks State Trail, and stated that the resolution was needed to allow the Conservancy to move forward with grant opportunities. Upon a motion by Councilmember George, seconded by Councilmember Nenow, Council voted unanimously to approve the attached resolution:

WHEREAS, the Town of Boone controls approximately 13-acres on River Street, known as the River Street Park; and,

WHEREAS, as part of the Northern Peaks State Trail planning process, this property was identified as the southern terminus of the Northern Peaks State Trail; and,

WHEREAS, Blue Ridge Conservancy, in partnership with the Town of Boone, intends to explore trail development possibilities at the River Street Park; and,

WHEREAS, the development of a hiking trail system and a trailhead are permitted by current zoning for the subject property; and,

WHEREAS, Blue Ridge Conservancy is a nonprofit 501c3 organization and is the designated nonprofit partner of the Northern Peaks State Trail, meaning Blue Ridge Conservancy's role with the Northern Peaks State Trail is to coordinate, fundraise, plan and aide in the construction of the Trail; and,

WHEREAS, Blue Ridge Conservancy proposes to develop and raise funding for a proposal to develop a trail head and natural surface hiking trail at River Street Park; and

WHEREAS, the Northern Peaks State Trail, once constructed, will have a volunteer support group, which will function to maintain the trail and support partner agencies in maintaining the trail; and,

WHEREAS, this resolution is not a commitment of funding for construction of the trails or other park amenities, but symbolizes the Town's support for Blue Ridge Conservancy's efforts to fundraise, plan and develop the trails and other support facilities,

NOW, THEREFORE, BE IT RESOLVED, the Town of Boone supports the efforts Blue Ridge Conservancy to raise funding and develop a proposal to be presented to the Boone Town Council for new hiking trails and trail head at Rivers Street Park.

This the 14th day of June, 2023.

Tim Futrelle, Mayor

ATTEST:

_____(SEAL)

Nicole Harmon, Clerk

RACHEL KINARD - BLUE RIDGE WOMEN IN AGRICULTURE

Rachel Kinard with Blue Ridge Women in Agriculture gave a presentation regarding the agency's Double-up Food Bucks program. A complete copy of the presentation can be found at https://boonenc.igm2.com/Citizens/Detail_Meeting.aspx?ID=3583

LANE MOODY - DOWNTOWN BOONE DEVELOPMENT ASSOCIATION

Lane Moody, Downtown Boone Development Coordinator gave an update on the progress of the draft downtown vendor ordinance the DBDA has been working on. She announced that a public information session

WHEREAS, Rick Miller began his career with the Town of Boone in the Public Utilities Department as a Maintenance Worker on April 21, 1987; and,

WHEREAS, Rick served the Town of Boone and its citizens in several other capacities during his career, including Crew Leader, Utility Supervisor, Water and Sewer Maintenance/Construction Supervisor, Utility Operations Supervisor, Utility Service Technician, and Public Utilities Director. To say the least, he has done it all at one point or another; and,

WHEREAS, in January of 2015, Rick was appointed as the Town's Public Works Director, when the Public Works and Public Utilities Departments were consolidated; and,

WHEREAS, the Town experienced a huge growth in population during Rick's tenure as Director, yet with his leadership, the Public Works and Public Utilities Departments continued to maintain and enhance the Town's public infrastructure and facilities; and,

WHEREAS, 11 lane miles of Town of Boone streets have been paved, and 2,708 linear feet of water line installed since Rick took over as Public Works Director in 2015; and,

WHEREAS, Rick was instrumental in many significant Town projects including upgrades to the Water and Wastewater Treatment Plants, interconnect agreements with Appalachian State University and Blowing Rock, and the construction of the new water intake system which was completed in 2019; and,

WHEREAS, Rick has promoted environmental enhancements within the Town such as improvements to the Town's water and wastewater delivery systems, the conversion of the Town's street lights to LED, and numerous tree plantings; and,

WHEREAS, numerous children have benefitted from the teachings of the "Every Drop Counts" water conservation program, the implementation of which Rick was significantly involved in and enjoyed participating in for 17 years; and,

WHEREAS, Rick will retire on July 1, 2023, to get into mischief elsewhere; and,

WHEREAS, Rick has always shown great dedication and genuine concern for the citizens of the town, Town of Boone employees, and Town Council; and,

WHEREAS, Rick has always demonstrated impressive intellect in dealing with the many complex issues which routinely arise; and,

WHEREAS, he has been an honest, loyal, and committed public servant to the town, and has earned the respect of his colleagues and staff, the trust of the town residents, and the reputation of a dedicated public servant by the Town Council. His humor and candor will be sorely missed; and,

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Boone, North Carolina, hereby expresses its sincere appreciation and gratitude to Rick Miller for his contributions to the Town of Boone.

BE IT FURTHER RESOLVED that the Town Council extends to Rick Miller and his family blessings for good health and best wishes for the future.

Adopted by unanimous vote of the Town Council on the 14th day of June 2023.

Mayor Tim Futrelle

Town Clerk Nicole Harmon

NATIONAL POLLINATORS WEEK PROCLAMATION

WHEREAS, pollinators such as thousands of species of bees are essential partners in producing much of our food supply; and

WHEREAS, pollinators provide significant environmental benefits that are necessary for maintaining healthy, diverse ecosystems in towns and cities; and

WHEREAS, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

WHEREAS, the Town of Boone manages parks, public landscaping, and other public lands that may include greenways and wildlife habitats; and

WHEREAS, the Town of Boone provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats; and

NOW, THEREFORE, I, Tim Futrelle, Mayor of the Town of Boone, do hereby proclaim the 3rd week of June, 2023 as our municipality's observance of National Pollinators Week And, as Boone is an affiliate of Bee City USA®, do urge all citizens to recognize this observance.

This is the 14th day of June, 2023

WHEREAS, Tourette Syndrome is an inherited neurological disorder that is characterized by involuntary physical and vocal tics that occur many times a day; and

WHEREAS, Tourette Syndrome is often accompanied by other mental health disorders such as attention deficit and obsessive-compulsive disorder, learning disabilities, anxiety; and

WHEREAS, Tourette Syndrome and persistent tic disorders affect 1 in 50 children. More than 22,871 school-age children in the State of North Carolina ____alone are dealing with Tourette Syndrome and although some of these cases are aided by medication, there is no standard treatment or known cure for the disorder; and

WHEREAS, there is an important need for more professional help with interest and expertise to identify, counsel, and treat people with Tourette Syndrome, a disorder that is often misdiagnosed and misunderstood; and

WHEREAS, positive actions to assist children and families living with Tourette Syndrome would result from a broadening of public and professional knowledge and acceptance of Tourette Syndrome; and

WHEREAS, the Tourette Association of America is actively providing services to families, educating medical professionals and teachers, and supporting research to better understand the signs and treatments of TS;

NOW, THEREFORE, I, Tim Futrelle, Mayor of the Town of Boone, along with the Boone Town Council, do hereby proclaim June 19, 2023 as a day to celebrate Juneteenth, and urge all citizens to join in this celebration.

This the 14th day of June, 2023.

Tim Futrelle, Mayor

_____(SEAL)
Nicole Harmon, Clerk

.....

Resolution Supporting Access To Voter I.D

WHEREAS, the North Carolina Supreme Court recently reversed a decision related to voter ID, reinstating the requirement of photo IDs in order to vote in elections; and

WHEREAS, North Carolina's State Board of Elections issued a press release on May 30th, stating-- "We strongly encourage all eligible educational institutions and government employers to apply for their IDs to be approved for voting. Getting their IDs approved will help ensure their students and employees are best equipped to participate in our state's elections,"; and

WHEREAS, the Boone Town Council strongly believes that every eligible voter has a right to vote with as few barriers as possible; and

WHEREAS, the Town of Boone is home to both Appalachian State University and Caldwell Community College's Watauga Campus, which each have robust student bodies, faculty, and staff who live, work, and participate in our community; and

WHEREAS, these educational institutions can apply to have their IDs qualify as voter IDs with the inclusion of an expiration date; and

WHEREAS, both educational institutions must apply by June 28th to have their IDs approved for use as voter IDs; and

WHEREAS, separate applications must be completed for both students and employees to have their respective IDs eligible for use as voter identification cards; and

WHEREAS, the inclusion of an expiration date on issued ID cards, as well as communication that respective ID card offices are willing to issue IDs for their use in elections, will have a direct impact on voting students, faculty, and staff; and

WHEREAS, those with valid IDs will be able to use them in whatever North Carolina election they participate in, not just those limited to the region of the educational institution; and

WHEREAS, the Boone Town Council strongly urges Appalachian State University and Caldwell Community College and Technical Institute, as well as other educational institutions, to remove as many barriers as possible for potential voters; and

WHEREAS, the Town of Boone stands ready to assist our community partners in these efforts;

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Boone, North Carolina respectfully requests:

1. That the Town Manager releases a Press Release on the importance of accessible voter ID.
2. That a copy of this resolution be sent to the leadership of both educational institutions.

This the 14th day of June, 2023.

Tim Futrelle, Mayor

ATTEST:

.....

ORDINANCE

**TOWN OF BOONE, NORTH CAROLINA
FY 2023-2024 BUDGET ORDINANCE**

BE IT ORDAINED by the Town Council of the Town of Boone, North Carolina that:

SECTION 1: It is established that the following revenues will be available in each fund listed for the operation of the Town of Boone government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

GENERAL FUND	
CURRENT YEAR TAXES	\$ 8,342,399
PRIOR YEAR TAXES	\$ 350,000
TAX PENALTIES & INTEREST	\$ 20,000
NCVTS TAXES	\$ 251,500
TAX REFUNDS	\$ (1,000)
GROSS RECEIPTS TAX	\$ 55,000
PRIOR YEAR TAX REFUNDS	\$ (250)
MUNICIPAL VEHICLE TAX	\$ 150,000
LOCAL SALES TAX 1%	\$ 1,942,000
LOCAL SALES TAX 1/2% (40)	\$ 784,000
LOCAL SALES TAX 1/2% (42)	\$ 961,000
LOCAL SALES TAX 1/4% (44)	\$ -
LOCAL SALES TAX 1/4% (14) MEDICAID HOLD HARMLESS	\$ 625,000
SOLID WASTE DISPOSAL TAX	\$ 15,000
BUSINESS LICENSE	\$ 1,500
ROOM OCCUPANCY TAX	\$ 650,000
ROOM OCCUPANCY TAX - ADMIN	\$ 65,000
LOCAL VIDEO PROGRAMMING REVENUE	\$ 132,000
UTILITIES FRANCHISE TAX	\$ 993,000
TELECOMMUNICATIONS SALES TAX	\$ 91,500
BEER & WINE TAX	\$ 85,000
ABC REVENUES	\$ 550,000
ABC BOARD - LAW ENFORCEMENT	\$ 45,000
STATE FUNDS - POWELL BILL	\$ 490,000
PYMT IN LIEU OF TAXES - APPALACHIAN STUDENT HOUSING	\$ 161,175
CBP - TREASURY FEDERAL FUNDS	\$ 10,000
BUILDING & SIGN PERMIT FEES	\$ 210,000
COURT COSTS, FEES & CHARGES	\$ 1,000
PARKING VIOLATION PENALTIES	\$ 286,645
PENALTIES - PLANNING & INSPECTIONS	\$ 50,000
SOLID WASTE FEE	\$ 240,000
POLICE FEES	\$ 5,000
FIRE PROTECTION CHARGES - ASU	\$ 265,000
FIRE DEPARTMENT - MISC. FEES/PERMITS	\$ 82,500
E911 SERVICES - TOWN OF BLOWING ROCK	\$ -
PUBLIC WORKS FEES	\$ 25,000
INTEREST EARNED ON INVESTMENTS	\$ 540,000
INTEREST EARNED ON POWELL BILL	\$ 10,000
LIBRARY LOT PARKING	\$ 7,500

TRACY CIRCLE PARKING	\$ 5,500
HORN IN THE WEST PARKING	\$ 90,000
JONES HOUSE PARKING	\$ 7,500
QUEEN STREET PARKING	\$ 65,000
BOOT FEES	\$ 2,100
PARKING METERS	\$ 400,000
OFF STREET PARKING METERS/PAY STATIONS	\$ 275,000
SALE OF SURPLUS PROPERTY	\$ 35,000
SALE OF SURPLUS PROPERTY - POWELL BILL	\$ -
CONTRIBUTIONS/DONATIONS	\$ 50,000
CONTRIBUTIONS/DONATIONS - GREENWAY	\$ 5,000
CONTRIBUTIONS/DONATIONS - CULTURAL RESOURCES	\$ 20,000
RENTAL INCOME	\$ 75,000
RENTAL INCOME - JONES HOUSE	\$ 500
LICENSE FEES	\$ 5,000
CULTURAL RESOURCES REVENUE	\$ 30,000
MISCELLANEOUS REVENUE	\$ 240,202
LOAN PROCEEDS	\$ 554,937
TRANSFER FROM E-911	\$ -
TRANSFER FROM TOWN FACILITIES CAPITAL RESERVE FUND	\$ 371,100
TRANSFER FROM SIDEWALK CAPITAL RESERVE FUND	\$ 25,000
TRANSFER FROM SEPARATION ALLOWANCE TRUST	\$ 71,597
TRANSFER FROM WATER & SEWER FUND	\$ 413,309
TRANSFER FROM MUNICIPAL SERVICE DISTRICT	\$ 60,664
TRANSFER FROM TOB RURAL FIRE TAX	\$ 1,143,712
TRANSFER FROM AMERICAN RESCUE FUNDS	\$ -
APPROPRIATED FUND BALANCE	\$ -
TOTAL GENERAL FUND REVENUE	\$ 22,437,590
EMERGENCY TELEPHONE SYSTEM	
E-911 SERVICE CHARGE	\$ -
E-911 SERVICE CHARGE REALLOCATION REQUEST	\$ -
APPROPRIATED FUND BALANCE	\$ -
TOTAL EMERGENCY TELEPHONE SYSTEM REVENUE	\$ -
NARCOTICS ENFORCEMENT	
APPROPRIATED FUND BALANCE	\$ 35,600
TOTAL NARCOTICS ENFORCEMENT	\$ 35,600
WATER & SEWER FUND	
CDBG - DECK HILL TANK PROJECT	\$ 75,000
CIVIL PENALTIES	\$ 5,000
PUBLIC UTILITIES FEES	\$ 750
INTEREST EARNED ON INVESTMENTS	\$ 75,000
WATER SALES	\$ 4,083,365
SEWER CHARGES	\$ 3,948,312
WATER - LABOR & MATERIAL CHARGES	\$ 125,000
SEWER - LABOR & MATERIAL CHARGES	\$ 25,000

CONNECTION/RECONNECTION/DISCONNECTION FEES	\$ 20,000
SEPTIC TANK DISCHARGE FEE	\$ 250,000
SYSTEM DEVELOPMENT FEES - WATER	\$ 75,000
SYSTEM DEVELOPMENT FEES - SEWER	\$ 75,000
NSF/RETURNED CHECK CHARGES	\$ 500
METER CHECK/RE-READS	\$ 35,000
LATE PAYMENT PENALTIES	\$ 65,000
SALE OF SURPLUS PROPERTY	\$ -
MISCELLANEOUS REVENUES	\$ 60,957
LOAN PROCEEDS	\$ 201,733
TRANSFER FROM WATER CAPITAL RESERVE	\$ 189,000
TRANSFER FROM SEWER CAPITAL RESERVE	\$ 123,600
TRANSFER FROM AMERICAN RESCUE FUNDS	\$ -
APPROPRIATED FUND BALANCE	\$ 238,118
TOTAL WATER & SEWER FUND REVENUE	\$ 9,671,335
HEALTH INSURANCE FUND	
INSURANCE REVENUE - COBRA	\$ 2,520
INSURANCE REVENUE - RETIREE %	\$ 60,000
INSURANCE REVENUE - GENERAL FUND TRANS	\$ 1,814,522
INSURANCE REVENUE - WATER/SEWER FUND TRANS	\$ 524,396
INTEREST EARNED ON INVESTMENTS	\$ 500
MISCELLANEOUS REVENUE	\$ 9,381
TOTAL HEALTH INSURANCE FUND REVENUE	\$ 2,411,319
MUNICIPAL SERVICE DISTRICT	
CURRENT YEAR TAXES	\$ 233,964
PRIOR YEAR TAXES	\$ 1,000
TAX PENALTIES & INTEREST	\$ 400
NCVTS TAXES	\$ 1,600
TAX REFUNDS	\$ -
LOCAL SALES TAX	\$ 67,200
INTEREST EARNED ON INVESTMENTS	\$ 100
TOTAL MUNICIPAL SERVICE DISTRICT REVENUE	\$ 304,264
RURAL FIRE SERVICE DISTRICT	
CURRENT YEAR TAXES	\$ 1,335,195
PRIOR YEAR TAXES	\$ 5,000
TAX PENALTIES & INTEREST	\$ 1,000
NCVTS TAXES	\$ 50,000
TAX REFUNDS	\$ (1,000)
LOCAL SALES TAX	\$ 374,405
TOTAL RURAL FIRE SERVICE DISTRICT	\$ 1,764,600
AMERICAN RESCUE FUNDS	
AMERICAN RESCUE FUNDS	\$ -

TOTAL AMERICAN RESCUE FUNDS	\$ -
GRAND TOTAL - ALL REVENUE	\$ 36,624,708

SECTION 2: The following amounts are hereby appropriated in each fund listed for the operation of the Town of Boone government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

GENERAL FUND	
GOVERNING BODY	\$ 144,754
ADMINISTRATION	\$ 1,606,441
FINANCE	\$ 647,648
TAX COLLECTIONS	\$ 168,841
LEGAL	\$ 155,200
ELECTIONS	\$ 20,000
FIRE STATION # 1	\$ 44,471
BLOWING ROCK ROAD BUILDING	\$ 52,950
BROWN BUILDING	\$ 211,150
JONES HOUSE	\$ 40,500
TOWN HALL BUILDING	\$ 56,000
SPECIAL PROGRAMS & PROJECTS	\$ 1,597,725
SUBSIDIES & ALLOCATIONS	\$ 115,000
PROFESSIONAL MEMBERSHIPS	\$ 37,100
GIS	\$ 237,508
FIRE STATION #2	\$ 22,000
DOWNTOWN POST OFFICE BUILDING	\$ 27,300
CULTURAL RESOURCES	\$ 409,265
FIRE STATION #3	\$ 15,314
NON-DEPARTMENTAL/DEBT SERVICE	\$ 379,714
POLICE DEPARTMENT	\$ 5,254,859
COMMUNICATIONS	\$ -
FIRE DEPARTMENT	\$ 4,006,123
PLANNING & INSPECTIONS	\$ 1,090,697
PUBLIC SERVICES & ENGINEERING	\$ 489,467
STREET DEPARTMENT	\$ 2,087,818
PARKING SERVICES	\$ 503,812
POWELL BILL	\$ 490,000
FLEET MAINTENANCE	\$ 408,829
FACILITIES MAINTENANCE	\$ 1,547,304
SANITATION	\$ 260,000
RECYCLING	\$ 309,800
TOTAL GENERAL FUND APPROPRIATIONS	\$ 22,437,590
EMERGENCY TELEPHONE SYSTEM	
E-911	\$ -
TOTAL EMERGENCY TELEPHONE SYSTEM APPROPRIATIONS	\$ -
NARCOTICS ENFORCEMENT DIVISION	
ENFORCEMENT	\$ 35,600

TOTAL NARCOTICS ENFORCEMENT APPROPRIATIONS	\$ 35,600
WATER & SEWER FUND	
PUBLIC UTILITIES (ADMIN)	\$ 966,314
WATER OPERATIONS	\$ 1,731,833
SEWER OPERATIONS	\$ 1,259,585
WATER TREATMENT PLANT	\$ 1,218,487
WASTE WATER TREATMENT PLANT	\$ 1,966,578
UTILITY BILLING & COLLECTIONS	\$ 471,017
NON-DEPARTMENTAL/DEBT SERVICE	\$ 2,057,521
TOTAL WATER & SEWER FUND APPROPRIATIONS	\$ 9,671,335
HEALTH INSURANCE FUND	
HEALTH INSURANCE	\$ 2,411,319
TOTAL HEALTH INSURANCE FUND APPROPRIATIONS	\$ 2,411,319
MUNICIPAL SERVICE DISTRICT	
MUNICIPAL SERVICE DISTRICT	\$ 304,264
TOTAL MUNICIPAL SERVICE DISTRICT APPROPRIATIONS	\$ 304,264
RURAL FIRE SERVICE DISTRICT	
RURAL FIRE SERVICE DISTRICT	\$ 1,764,600
TOTAL RURAL FIRE SERVICE DISTRICT APPROPRIATIONS	\$ 1,764,600
AMERICAN RESCUE FUNDS	
AMERICAN RESCUE FUNDS	\$ -
TOTAL AMERICAN RESCUE FUNDS APPROPRIATIONS	\$ -
GRAND TOTAL - ALL APPROPRIATIONS	\$ 36,624,708

SECTION 3: There is hereby levied a tax rate of thirty seven and one half cents (\$0.375) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2023 for the purpose of raising the revenues listed "Current Year Taxes" in the General Fund in Section 1 of this Ordinance. This rate is based on an estimated total valuation of property for the purpose of taxation of \$2,240,547,669 assessment ratio of 100% of the appraised value. The collection rate of 99.29% is reflected in the budget. The FY 2023-2024 operating budget follows the general reappraisal of real property for the Town of Boone. The Municipal Vehicle tax is levied at \$30.00 per registered vehicle. Solid water fee is set at \$8.00 per month per single-family residence receiving trash pick up.

SECTION 3 (a): There is hereby levied a tax rate of fifteen and three quarter cents (\$0.1575) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2023 for the purpose of raising the revenues listed "Current Year Taxes" in the Downtown Municipal Service District in Section 1 of this Ordinance. This rate is based on an established taxation of \$149,777,930 assessment ratio of 100% of the appraised value. The collection rate of 98.97% is reflected in the budget. The FY 2023-2024 operating budget follows the general reappraisal of real property for the Downtown Municipal Service District.

SECTION 4: The Budget Officer is hereby authorized to transfer appropriations within a Fund as contained herein under the following conditions:

A. He/she may transfer amounts between objects of expenditure within a Department to a maximum of the budgeted amount per Department. Transfers shall be filed with the Finance Department for public and Town Council inspection. Town Council shall approve transfers in excess of the limitation.

B. He/she may transfer available funds between departments of the same fund with an official report of such transfer on file with the Finance Department for inspection by the general public and the Town Council.

C. He/she may not transfer any amounts between Funds.

D. Town Council shall establish, by governing body procedure, the purchasing mechanism for large capital items (e.g. vehicle purchases). Such procedures shall not be in conflict with NCGS 143-129.

SECTION 5: The rates for water and sewer shall be established as set forth in Exhibit A, which is an attachment to this Ordinance. These rates will remain in effect until subsequently repealed or modified by the Town Council.

SECTION 6: Copies of this Budget Ordinance shall be furnished to the Finance Director and to the Budget Officer of the Town of Boone to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this the 28th day of June, 2023 by the Town Council of the Town of Boone, North Carolina.

Mayor

ATTEST:

Town Clerk

**TOWN OF BOONE
WATER AND SEWER ORDINANCE
EFFECTIVE 07/01/2023**

Late Penalty Charge:	\$10.00
Meter Re-read Charge:	\$10.00
Meter Connect/Disconnect/Reconnect (Each):	\$20.00
Returned Check Charge:	\$25.00
Septic Disposal Fees (Per 100 Gallons):	\$7.00 Residential; \$10.00 Commercial
System Development Fees (Per Gallon):	\$7.89 Water / \$7.99 Sewer

Deposits (Outside City Limits Deposits are Double Rates Listed Below):		
Residential	\$	150.00
Commercial	\$	500.00
Construction (Temporary):		
3/4"	\$	500.00
2" or 3"	\$	1,600.00

Minimum Fees Each - Water & Sewer:		
(Outside City Limits Minimums are Double Rates Listed Below)		
Minimum Residential 3/4" Includes 0 - 1,000 Gallons or	\$	16.70
Minimum Residential 3/4" Includes 1,001 - 2,000 Gallons	\$	18.25
Minimum Commercial 3/4" Includes First 2,000 Gallons	\$	24.40
Minimum Commercial 1" Includes First 2,000 Gallons	\$	29.70
Minimum Commercial 1 1/2" Includes First 2,000 Gallons	\$	35.00
Minimum Commercial 2" Includes First 2,000 Gallons	\$	35.00
Minimum Commercial 3" Includes First 2,000 Gallons	\$	45.60
Minimum Commercial 4" Includes First 2,000 Gallons	\$	56.20
Minimum Commercial 6" Includes First 2,000 Gallons	\$	77.40
Minimum Commercial 8" Includes First 2,000 Gallons	\$	98.60

Consumption - Water:		
(Outside City Limits Consumption is Double Rates Listed Below)		
2,001 to 4,999 Gallons	\$	7.30
5,000 to 9,999 Gallons	\$	7.60
10,000 to 14,999 Gallons	\$	7.85
15,000 to 19,999 Gallons	\$	8.10
Over 20,000 Gallons	\$	8.40
Consumption - Sewer:		
(Outside City Limits Consumption is Double Rates Listed Below)		
Over 2,000 per 1,000 Gallons - Residential	\$	6.45
Over 2,000 per 1,000 Gallons - Commercial	\$	6.70

Town of Boone Planning and Inspections Fee Schedule, Effective July 1, 2023
680 West King Street, Suite C, Boone, North Carolina 28607
Phone: (828) 268-6960 ♦ Email: planning@townofboone.net ♦ <http://www.townofboone.net/planning>
Office Hours: 8 a.m. – 5 p.m., Monday-Friday

Table of Contents

Frequently Asked Questions	2
Section 1. Board/Hearing Fees.....	3
Board of Adjustment	3
Planning Commission/Public Hearing.....	3
Historic Preservation Commission.....	3
Section 2. Subdivision Fees	3
Section 3. Annexation Fees	3
Section 4. Zoning Fees.....	3
Single-Family & Duplex (Use 1.06).....	3
Commercial/All Other Residential	3
Small Wireless Facility (Per NC SL 2017-159)	3
Wireless Transmission Facilities	4
Section 5. Building/Construction Related Fees.....	4
Single-Family & Duplex (Use 1.06).....	4
Commercial/All Other Residential	4
Other Building/Construction Related Fees	4
Section 6. Combination Zoning and Building Fees	4
Section 7. Development Related Fire Department Fees.....	5
Section 8. Development Related Public Works Department Fees	5
Utilities Division Fees.....	5
Services Division Fees	5
Section 10. All Other Fees & Penalties.....	5

Town of Boone Planning and Inspections Fee Schedule, Effective July 1, 2023
 680 West King Street, Suite C, Boone, North Carolina 28607
 Phone: (828) 268-6960 • Email: planning@townofboone.net • <http://www.townofboone.net/pl>
 Office Hours: 8 a.m. – 5 p.m., Monday-Friday

Frequently Asked Questions

Many projects require Town of Boone permits before construction may commence. The permit and inspection process is designed to ensure that the development of land and construction of buildings are in compliance with applicable codes. Please see below for additional guidance on how to use this fee schedule. For any questions on whether or not a permit is required or for more information on a permit, please contact the Town of Boone Planning and Inspections Department.

When are fees due? Fees are due upon receipt of invoice. Initial fees shall be paid prior to the processing of the application. Any additional fees assessed prior to the issuance of a permit shall be paid prior to the release of the requested permit, and any subsequent fees assessed shall be paid prior to the final inspection, issuance of a certificate of compliance, or issuance of a certificate of occupancy.

Fee Responsibility & Communications. The applicant shall be responsible for all associated fees. Additionally, all communications will be sent only to the applicant and relevant design professional.

Inspection Fees. Where the Department stipulates a maximum number of inspections for a permit, applicants requiring inspections beyond that count incur an added charge per inspection.

A re-inspection fee shall be assessed when the project is not ready for inspection, deficiencies exist or access to the site is not available at the time the inspection has been scheduled to be conducted.

Other Town Department Fees. Fees may be collected on behalf of other Town of Boone Departments for project reviews and inspections as listed herein.

Refund Requests. Refund requests shall be submitted in writing from the applicant. Refund requests for applications not yet reviewed will be processed at 10% of permit costs (up to \$100.00 per permit) to cover administrative costs. All other refund requests will be reviewed by the Director or their designee, who shall evaluate the amount of work completed by the Town as compared to the cost of the permit to ensure the Town has recovered the costs incurred with the processing, review, and inspections associated with the application.

Application Review Time Policy. The Town will strive to process all submittals in a timely fashion, with the knowledge that some submittals are more complex and will require additional review time than those set forth below. Additionally, applications are processed in the order in which they are received. See below for estimated review times (please note, the day of submittal is not counted in the estimated review time):

Application Type	Review Time	Application Type	Review Time
Residential Accessory Solar Energy Systems	3 business days	Commercial Accessory Solar Energy Systems	10 business days
Sign Permits	5 business days	Board/Hearing	25 business days
Short-Form Building Permit	5 business days	Commercial	25 business days
Single-Family	10 business days	All Other	20 business days

Please note, subsequent reviews times are anticipated to be shorter than the initial application review.

Submittals which contain any of the following elements may require additional review time: properties located in a B1 zoning district, Department of Insurance review, encroachment agreements, geologic hazard, historic landmark, historic district, special flood hazard area, steep (or very steep) slope, traffic impact analysis, watershed, or viewshed.

Review Fees. Each application is allowed two (2) reviews under the initial fee, the first review and a second (2nd) review if revisions or supplemental information is required based upon the first review. Each subsequent review after the 2nd review will be charged at 50% of the original fees charged for the application. These fees shall be paid at the time of resubmittal.

Working without Permits Penalty. Initial submittal fees are doubled if the activity or site change requested has already occurred or has been started unless the Director or their designee finds that there are mitigating circumstances.

Town of Boone Planning and Inspections Fee Schedule, Effective July 1, 2023
 680 West King Street, Suite C, Boone, North Carolina 28607
 Phone: (828) 268-6960 • Email: planning@townofboone.net • <http://www.townofboone.net/pi>
 Office Hours: 8 a.m. – 5 p.m., Monday-Friday

Section 1. Board/Hearing Fees		
Board of Adjustment		
Special Use Permit/Major Subdivision Preliminary Plat	\$1190	
Variance (per each request to vary a standard)	\$605	+ \$0.71 per adjacent property owner notification letter
Appeal of Administrative Decision	\$995	
Planning Commission/Public Hearing		
Text Amendment	\$875	+ \$0.71 per adjacent property owner notification letter
General Use Zoning Map Amendment	\$765	+ Prorated cost of legal advertising for case
Conditional District Zoning Map Amendment	\$1090	
Historic Preservation Commission		
Certificate of Appropriateness	\$375	+ \$0.71 per adjacent property owner notification letter
Historic Landmark Designation	\$375	
Section 2. Subdivision Fees		
Exempt Division of Land	\$145	
Minor Subdivision	\$180	
Major Subdivision Final Plat	\$245	
Section 3. Annexation Fees		
Voluntary Annexation Fee	\$230	+Cost of legal advertising for case
Exception: The annexation petition fee and newspaper publication costs are waived for applicants with incomes below 60% of local area median family income as defined by the most recent figures published by the U.S. Department of Housing and Urban Development		
Section 4. Zoning Fees		
Single-Family & Duplex (Use 1.06)		
New Construction, Additions, & Other	\$235	
Other Improvement & Repair (Accessory Structures < 500 sq. ft., Yard/Parking Improvements, Culverts, Open Decks, Etc.)		\$190
Commercial/All Other Residential		
<i>Note: Pursuant to UDO Subsection 7.05.02, additional compliance with the UDO may be required when project cost (not including maintenance & repair, with exceptions for work in the SFHA) exceeds a percentage of the overall total development value (land & building). See project manager liaison for more detail.</i>		
New Construction, Additions, Other Accessory Structures, Tier 4: Project Cost Exceeds 75% of Total Development Value		
≤ 2,500 total building square footage and land disturbance	\$545	
>2,501 building square footage	\$1010	
Renovation/Change of Use/Other		
No Site Plan Review Required <u>and</u> Project is Less Than 10% of Total Development Value	\$130	+ Land disturbance ≥ 1 acre, per acre or part thereof \$305 + Special Flood Hazard Review ¹ \$315
Tier 1: Project Cost Exceeds 10% of Total Development Value	\$254	
Tier 2: Project Cost Exceeds 25% of Total Development Value	\$385	
Tier 3: Project Cost Exceeds 50% of Total Development Value	\$585	
Other Improvement & Repair (Façade/Landscape/Lighting/Parking Modification, Culverts, Accessory Structures < 500 sq. ft.)		\$255
Small Wireless Facility (Per NC SL 2017-159)		
Small Cell Wireless Base Fee	\$405	+Additional Fee for Facilities 2-5 in the same batch \$100 +Additional Fee for Facilities 6-25 in the same batch \$50

Town of Boone Planning and Inspections Fee Schedule, Effective July 1, 2023
 680 West King Street, Suite C, Boone, North Carolina 28607
 Phone: (828) 268-6960 ♦ Email: planning@townofboone.net ♦ <http://www.townofboone.net/pi>
 Office Hours: 8 a.m. – 5 p.m., Monday-Friday

Wireless Transmission Facilities		
Colocation or Eligible Facility Modification	\$310	
All Others	\$1265	+ Land disturbance ≥ 1 acre, per acre or part thereof \$305 + Special Flood Hazard Review ¹ \$315
Other Zoning Fees		
Annual Short-Term Rental Permit	\$530	
Home Occupation	\$100	
Neighborhood Conservation District Parking Sticker (No Charge)		
Special Flood Hazard Area – Map Revision/Amendment	\$640	+ \$0.71 per adjacent property owner notification letter + Prorated cost of legal advertising for case
Statement of Conformity	\$100*	*Note: Additional permits may be required
Pavement Sealant	\$100	
Temporary Sign Registration (No Charge)		
Zoning Confirmation Letter	\$160	
Section 5. Building/Construction Related Fees		
Single-Family & Duplex (Use 1.06)		
New Construction, Additions & Other up to 2,500 square feet	\$500	+ Additional fee each sq. ft. over 2,500 sq. ft. \$0.152 + Homeowners Recovery Fee ² \$10
Equipment Changeout (per unit)/Short Form (1 inspection)	\$165	+\$55.00 per inspection trip after 1st TBD
Renovation & Repair; separate charge for each inspection trip	\$150	+ \$55.00 per inspection trip TBD + Homeowners Recovery Fee ² \$10
Commercial/All Other Residential		
New Construction & Additions	\$755	+ Per Square Foot \$0.273
Equipment Changeout (per unit)/Short Form (1 inspection)	\$165	+\$55.00 per inspection trip after 1st TBD
Renovation & Repair, Change of Occupancy with Renovations		
≤ 5,000 sq ft total building square footage)	\$245	
5,001 – 20,000 square feet of total building	\$295	+\$55.00 per inspection trip TBD
>20,001 square feet of total building	\$370	
Change of Occupancy – no modification to building necessary	\$130	
Other Building/Construction Related Fees		
At Risk Special Footing/Foundation	\$230	+\$55.00 per inspection trip TBD
Contractor Change	\$10	
Total Demolition/Moving	\$300	
Section 6. Combination Zoning and Building Fees		
ABC Compliance Inspection	\$250	
Accessory Electric Vehicle Charging Station (No Charge)		
Accessory Solar Energy System (No Charge)		
Construction Trailer	\$255	
Manufactured Home in Park	\$290	
Permanent Sign, per sign	\$180	+Additional Fee for Freestanding Sign \$55

Town of Boone Planning and Inspections Fee Schedule, Effective July 1, 2023
 680 West King Street, Suite C, Boone, North Carolina 28607
 Phone: (828) 268-6960 ♦ Email: planning@townofboone.net ♦ <http://www.townofboone.net/pi>
 Office Hours: 8 a.m. – 5 p.m., Monday-Friday

Section 7. Development Related Fire Department Fees

New Construction (per square foot)	\$.03	
Building Permit Renovation Review Fee	\$50	
Multi-Family and Commercial Zoning - Site Plan Review	\$115	
New Fire Alarm System up to 10,000 square feet	\$100	+ Additional fee each sq. ft. over 10,000 sq. ft. \$0.01
Fire Alarm System Renovation	\$50	
New Fixed Fire Suppression System	\$100	
Fixed Suppression System Renovation	\$50	
New Sprinkler System up to 10,000 square feet	\$200	+ Additional fee each sq. ft. over 10,000 sq. ft. \$0.02
Sprinkler System Renovation	\$100	
New Standpipe System	\$200	
Emergency Responder Radio Systems	\$150	
New Underground Tank Install (per tank)	\$100	
Underground Tank Removal (per tank)	\$50	

Section 8. Development Related Public Works Department Fees

Utilities Division Fees

Building Permit – Pretreatment Review	\$115
Building Permit – Utility Systems Review	\$115
Zoning Permit – Site Plan Review for Utility Connections	\$115

Services Division Fees

Town of Boone Driveway Permit (per driveway)	\$50
Zoning Permit – Site Plan Review	\$115
Encroachment Agreement (per encroachment agreement)	\$75

Section 10. All Other Fees & Penalties

Miscellaneous	\$125	Penalties
Re-inspection Fee (per Town Employee), per trip	\$55.00	Working without Permits @ double applicable permit(s) cost
On-site consultation (per Town Employee), per trip	\$55.00	Other Zoning Penalties – See UDO Section 12.07
Subsequent review fee for each review after 2nd, 50% of original fees		Other Town Code Penalties – See Appropriate Town Code

ToB_P&I_FeeSchedule/e_022023.docx

¹ A special flood hazard review is required where noted for projects which require the applicant to demonstrate compliance with UDO Article 30 through the submittal of elevation or flood-proofing certificates or other similar documentation.

² Required when a Licensed General Contractor is used.



*Town of Boone
Department of Public Works Fee Schedule
Effective July 1, 2023*

BRUSH, DEBRIS & LEAF PICKUP SERVICES

	SERVICE FEE	DESCRIPTION
BRUSH	\$80.00	GRAPPLE TRUCK 2 EMPLOYEES
	<u>\$72.00</u>	@36.00/HR
	\$152.00	TOTAL PER HOUR
		HALF-HOUR
	\$76.00	MINIMUM
DEBRIS	\$80.00	GRAPPLE TRUCK 2 EMPLOYEES
	<u>\$72.00</u>	@36.00/HR
	\$152.00	TOTAL PER HOUR
		HALF-HOUR
	\$76.00	MINIMUM
LEAF	\$43.00	VACUUM TRUCK 1 EMPLOYEE
	<u>\$36.00</u>	@36.00/HR
	\$79.00	TOTAL PER HOUR
		HALF-HOUR
	\$39.50	MINIMUM
DEVELOPMENT PLAN REVIEW & INSPECTION FEE		\$115.00
DEVELOPMENT RELATED RE-INSPECTION FEE (Per Trip)		\$55.00
DRIVEWAY PERMIT FEE		\$50.00
ENCROACHMENT AGREEMENT FEE		\$75.00
SIDEWALK/GREENWAY FEE-IN-LIEU FEE		
PER LINEAR FOOT OF CONCRETE SIDEWALK (5' WIDTH)		\$110.00
PER LINEAR FOOT OF ASPHALT GREENWAY (10' WIDTH)		\$80.00
PER LINEAR FOOT OF CURB AND GUTTER		\$40.00
WHEELCHAIR RAMP		\$1,620.00
STREET / RIGHT-OF-WAY CLOSURES		
NON-REFUNDABLE PETITION FEE		\$500.00
ALL COSTS INCURRED WITH RESPECT TO PETITION AND CLOSURE (e.g., legal notice publication, recording fees)		VARIES

UTILITY SERVICES

METER DEPOSITS

(outside city limits deposits are double rates listed below):

Residential	\$150.00
Commercial	\$500.00
PRE-TREATMENT PLAN REVIEW & INSPECTION FEE	\$115.00
WATER & SEWER PLAN REVIEW & INSPECTION	\$115.00
PRETREATMENT FEE (previous violation)	\$100.00
BOD SURCHARGE (per pound)	\$0.376
TSS SURCHARGE (per pound)	\$0.433
BIO-SOLID SALES (per ton)	\$1.00
WTP SAMPLE CHARGE (per sample)	\$20.00
SYSTEM DEVELOPMENT FEES (per gallon):	
WATER	\$7.89
SEWER	\$7.99
CONSTRUCTION METER (temporary):	
3/4"	\$500.00
2" or 3"	\$1,600.00
METER CONNECT/DISCONNECT/RECONNECT (each)	\$125.00
RETURNED CHECK CHARGE	\$20.00
METER RE-READ CHARGE	\$10.00
LATE PENALTY CHARGE	\$10.00
SEPTIC DISPOSAL FEE (per gallon):	
Residential	\$0.10
Commercial	\$0.13
MINIMUM FEE (each) WATER & SEWER	
(Outside city limit's minimums are double rates listed below):	
Minimum Residential 3/4" includes 0-1,000 gallons	\$14.25
Minimum Residential 1" includes 1,001-2,000 gallons	\$15.75
Minimum Commercial 3/4" includes first 2,000 gallons	\$21.50
Minimum Commercial 1" includes first 2,000 gallons	\$26.50
Minimum Commercial 1 1/2" includes first 2,000 gallons	\$31.50
Minimum Commercial 2" includes first 2,000 gallons	\$31.50
Minimum Commercial 3" includes first 2,000 gallons	\$41.50
Minimum Commercial 4" includes first 2,000 gallons	\$51.50
Minimum Commercial 6" includes first 2,000 gallons	\$71.50
Minimum Commercial 8" includes first 2,000 gallons	\$91.50
DISTRIBUTION – WATER	
(Outside city limit's use is double rates listed below):	
2,001 - 4,999 gallons	\$6.15
5,000 - 9,999 gallons	\$6.40
10,000 - 14,999 gallons	\$6.65
15,000 – 19,999 gallons	\$6.90
Over 20,000 gallons	\$7.15
COLLECTION – SEWER	
(Outside city limit's use is double rates listed below):	
Residential – Over 2,000 per 1,000 gallons	\$5.50
Commercial – Over 2,000 per 1,000 gallons	\$5.75

BREAK

Mayor Pro-Tem Tugman declared a break at 1:12 p.m. Council reconvened at 12:16 p.m.

COUNCIL MATTERS

TOWN MANAGER UPDATE

Town Manager Amy Davis updated Council on the following topics:

1. Mrs. Davis announced the installment of solar panels at the historic downtown post office, as well as the Community Climate Action survey and action meeting on June 26.
2. The Police Department's Jake Harkey is attending the Special Olympics in Berlin, Germany, and was recently awarded the Laurel Leaf Award for his work with the organization. Major Duckworth was recently made president of the North Carolina Narcotics Enforcement Officers Association.
3. She gave updates on the following from the Public Works Department: **Downtown Sidewalks:** The Town's sidewalk contractor (Greene's Construction) has completed the sidewalk replacement in front of 630 W King Street (Mast Store) and 567 W King Street (Town Hall). On Monday, June 12th, they began installation of a brick border from 471 W King Street (old Foggy Pine Book Store) to the College Street intersection. This work will be on the south side of King Street and is expected to be completed this week. **Roadway Resurfacing:** The Street Department has been able to utilize excess snow and ice removal funds to resurface three additional streets this fiscal year. Johnson Street, W. Virginia Street, and Wintergreen Lane were milled and resurfaced during the first week of June. **Hunger & Health Coalition:** On Monday, June 12th, the Street Department began work on the requested patching at 141 Health Center Drive. This work should be completed by the end of the day on Wednesday, June 14th.

BOARD LIAISON REPORT

Mayor Pro-Tem Tugman asked that the agenda be amended to include an item for discussion at the end of Council Matters to discuss the purchase of property by the Watauga Community Housing Trust. Upon a motion by Councilmember George, seconded by Councilmember Roseman, Council voted unanimously to amend the agenda as suggested.

Councilmember Carter stated that the AppalCART committee passed its budget and that the double-decker bus would be delivered soon. He added that the bus system had begun to utilize a new tracking system with Google Maps that would create a more accurate schedule for pick-ups and drop-offs. Councilmember Carter also announced the Human Relations Commission would be holding its retreat on July 5, 2023.

Councilmember Roseman echoed the announced regarding the Human Relations Commission, and invited members of the community to participate. She added that the Historic Preservation Commission was looking at potential text amendments, and were considering the placement of plaques on buildings within the downtown historic district.

Councilmember Carter announced several events taking place during the upcoming Boonerang event.

Councilmember George announced that the Climate Action Plan was live on the website, and encouraged participation.

Councilmember Nenow announced that Parks and Recreation Director, Eric Smallwood, had recently announced his resignation after ten months in the position.

APPOINTMENT TO CULTURAL RESOURCES ADVISORY BOARD

Councilmember George nominated John Carnahan for reappointment to the Cultural Resources Advisory Board. Hearing no further nominations, Mayor Pro-Tem Tugman called for a vote.

VOTE: Aye: All
 Nay: None

Mr. Carnahan's term will expire on June 30, 2026.

APPOINTMENT TO HUMAN RELATIONS COMMISSION

Councilmember Roseman nominated Anneliese Maria Thomae Elias and Meredith Sanchez-Sanchez to serve three-year terms on the Human Relations Commission. Hearing no further nominations, Mayor Pro-Tem Tugman called for a vote.

VOTE: Aye: All
 Nay: None

Anneliese and Meredith's terms will both expire on June 14, 2026.

APPOINTMENT TO SUSTAINABILITY COMMITTEE

Councilmember Carter nominated Nancy LaPlaca to serve on the Sustainability Committee. Hearing no further nominations, Mayor Pro-Tem Tugman called for a vote.

VOTE: Aye: All
 Nay: None

Nancy's term will expire on June 30, 2026.

Discussion of Housing Trust Land Purchase

Mayor Pro-Tem Tugman stated that during the budget retreat, members discussed the Watauga Community Housing Trust potentially purchasing a property with a small house on it in the Town limits. She stated that criteria were in place for the Trust to consider, that the effort was consistent with the Town's authority to support affordable housing for low and moderate income persons, and suggested monetary support for the project from the Town of Boone in the amount of \$10,000 contingent on the Trust's ability to raise the total funds needed to complete the project, and contingent on the property being inside the Town limits. While she was unable to disclose the location of the property, Mayor Pro-Tem Tugman indicated that it was certainly located within Town limits. She added that there was an inspection performed on the home recently and that nothing in the report was fatal and that everything of note could be easily addressed. Mayor Pro-Tem Tugman then made a motion that the Town of Boone support this very first endeavor as an entity in the area to support the Watauga Community Housing Trust's procurement of property under all of the stipulations previously given during the budget retreat, and including current FHA guidelines, as well as to allocate \$10,000 to the project from affordable housing funds. Councilmember Carter seconded the motion, which passed unanimously.

ADJOURNMENT

Upon a motion by Councilmember George, seconded by Councilmember Roseman, Council voted unanimously to adjourn the meeting at 1:47 p.m.

Nicole Harmon, Town Clerk

Tim Futrelle, Mayor