

**MINUTES - SPECIAL MEETING
BOONE TOWN COUNCIL
AUGUST 23, 2010**

A special meeting of the Boone Town Council was called to order on Monday, August 23, 2010, at 5:39 p.m. in the Council Chambers, 1500 Blowing Rock Road. Mayor Loretta Clawson presided. Council member present were Mayor Pro-Tem Lynne Mason, Andy Ball, Rennie Brantz, Jamie Leigh and Stephen Phillips. Town Attorney Sam Furgiuele was also present. Staff members present were Town Manager Greg Young, Town Clerk Freida Van Allen, Finance Director Amy Davis, Assistant to the Manager Jim Byrne, Human Resources Director Peri Moretz, Police Chief Dana Crawford, Fire Chief Jimmy Isaacs, Public Utilities Director Rick Miller, Public Works Director Blake Brown and Planning Director Bill Bailey.

The purpose of the meeting was to discuss the short and long term capital improvement needs.

Town Manager Greg Young provided Council with a list of short- and long-term capital improvement needs from each Town department (**permanently on file**). Council member Mason felt that a plan should be developed since the Town is reactive instead of being proactive with capital needs. Town Manager Young suggested hiring a firm to prepare the capital improvements plan, such as the Water/Sewer Capital Improvements Plan that was prepared by McGill & Associates. Council member Ball asked about the cost of preparing a capital improvements plan. Town Manager Young estimated the cost to be between \$25,000 to \$75,000. Council member Leigh commented that funding options should be included in the plan. Council member Mason said Council should begin re-building the capital improvement fund since most of the money was used to purchase the post office. Council member Mason felt that completing the Howard Street project is very important, especially to the economic development of the Town. Council member Brantz commented that the Town should focus on capital improvements that would continue to provide the basic services to Town citizens (i.e., repairs or construction of a new public works facility.)

On a motion by Council member Ball, seconded by Council member Leigh, Council moved to authorize the Town Manager to pursue quotes for the preparation of a capital improvements plan which will include a financial component and funding options. The quotes will be presented to Council at the November meeting.

VOTE: Aye-All
Nay-None

Mayor Clawson declared a break at 7:28 p.m. Council reconvened at 7:38 p.m.

Council then reviewed each department's list of short- and long-term capital needs.

Town Manager Young requested that Council provide him with a list of community needs so those can be included in the plan.

ADJOURNMENT

On a motion by Council member Ball, seconded by Council member Mason, Council moved to adjourn at 7:50 p.m.

VOTE: Aye-All
Nay-None

Town Clerk

Mayor