

Town of Boone
Human Resources Commission
Monthly Meeting Minutes
Wednesday, September 6, 2023
5:30 PM

Members Present: Laura Buck, Emily Brewer, Meredith Sanchez-Sanchez, Anneliese Thomae Elias, Joan Brook, Steven Yow, Dana Bango

Members Absent: Harley Atkins, Tiffany Christian

Council Liaisons Absent: Todd Carter, Virginia Roseman, Laney Pilkington

Call to Order:

Emily Brewer called the meeting to order at 5:40 PM.

Approval of Previous Meeting Minutes:

August minutes approved by all as moved by Mr. Yow, seconded by Mx. Sanchez-Sanchez. July minutes will be redistributed to members for approval with changes.

Tentative Agenda Adoption:

Ms. Brewer asked for a motion to adopt the agenda as presented. Mx. Sanchez-Sanchez moved to adopt the agenda, Mr. Yow seconded, and members voted unanimously to adopt the agenda.

Discussion of Charge:

Ms. Pilkington outlined her role managing social media channels, as well as interim grant writer. On the Town of Boone website (townofboone.net), use the social media post approval request form. Any questions or to have help with graphics, please contact Ms. Pilkington, keeping in mind her full schedule. Give 2-4 weeks' notice when assistance or approval is needed.

Proclamations need to be submitted to the Town of Boone City Council through an agenda item action form. Once an agenda is published/approved, the requestor may post social media regarding the item.

Additional Hispanic Heritage month events have been added. Current list:

9/19 King Street Farmer's Market

9/23 Lily's Latin Dance Night

9/25 Trivia at Lily's

9/27 Community Meeting Dinner

10/6 Art Crawl

10/7 Coco-Kids movie at the library-date?

10/13 IJC Farm Café

10/14 Horn in the West Farmer's Market

10/14 Beyond the Walls (requested \$400 from HRC budget)

Link to Facebook, Instagram and sign up for IJC newsletter for more information.

Help from HRC members is most needed for Beyond the Walls according to Ms. Thomae Elias.

To process approved funds, members will receive a check from Ms. Roseman or Mr. Carter. Keep expense receipts and return those along with unused funds to the Town of Boone. This protocol is used for all requests under \$500.

Discussion moved to focus on monthly proclamations and DEI recognitions. Ms. Buck shared Voting Informational Graphic with members and will gain approval by TOB. Native American Heritage ideas for November will be reported on by Ms. Roseman next month. Idea suggested for pedestrian safety subcommittee by Ms. Buck. Ms. Brewer reminded members to submit ideas to put on the agenda a week ahead of time and to discuss only agenda items.

Talk ensued about adding information to the Town of Boone website. Out of discussion came the reminder of the idea to include a links page to resources in town. Ms. Bango will work on this charge. Ms. Thoma Elias will share IJC resource list.

Ms. Bango reported that the Survey is being developed after a fruitful meeting with the capstone Sociology class.

Discussion of Next Steps:

Ms. Brewer reminded the members that the recurring monthly meeting will be moved to the third Wednesday starting in October, making the next regular meeting to be held on October 18, 2023.

Members will continue to work on graphics and approvals as well as gearing up for Hispanic Heritage Month activities. Ms. Bango will start to develop a resource list for the website and will continue to be in touch with the progress of the survey. All members are invited to submit agenda items for next meeting.

Adjournment:

There were no public comments.

With no further discussion, Ms. Brewer invited a motion to adjourn the meeting and with Mr. Yow's motion and Mx. Sanchez-Sanchez's seconding, the meeting was adjourned with unanimous approval by members at 6:47PM.