

**Boone Historic Commission
Meeting Minutes
March 18, 2009**

Committee Members in Attendance: Janet Pepin, Bill Dixon, and Rennie Brantz.

Others in Attendance: Ricky Hurley-Planning Supervisor

Call to Order

Commission Member Janet Pepin called the meeting of the Boone Historic Commission to order at 2:00 p.m.

Approval of Minutes

Commission Member Brantz made a motion to approve minutes as corrected and Commission Member Dixon seconded the motion. The motion was approved unanimously.

Commission Member Pepin stated that Roberts Rules of Order should be used by the Commission when taking action on agenda items to ensure consistency.

Interview Results

Deferred discussion until next meeting.

Ordinance Language and Designation Guidelines

Commission Member Pepin led a review of the Commission's duties and powers as approved by the Town Council.

Discussion as to completeness and progress of an inventory of historic properties up to this point as a percentage of all potentially historic properties within the Town. Commission Member Pepin noted that it is very likely that other properties may exist that are not included in the pictorial survey.

Commission Member Pepin stated that the Commission has the authority to draft an ordinance and criteria for designation, but up to this point discussion has focused more upon examples of specific properties.

Discussion ensued regarding how to protect properties that are scattered across town that may be in danger of demolition due to development pressures.

Commission Member Pepin stated the need for the Commission to first define what is historic for the Town of Boone, secondly what will be the process to obtain a historic designation for Town of Boone, and thirdly what will be the guidelines or ordinances governing changes to historic properties. At this time, designation of properties is a voluntary process for property owners.

Commission members agreed to bring a definition of what “historic” means in the Town of Boone that is measurable to the next meeting.

Commission Member Brantz and Pepin discussed the need to observe proper procedures for drafting language and amending the UDO.

Other Matters

Planning Staff member Ricky Hurley stated that Commission Member Bill Dixon’s term would end on June 30, 2009 so that he may decide if he wished to seek reappointment.

The next meeting is scheduled for Wednesday, April 22, 2009 at 2 p.m.

The meeting adjourned at 3:00 p.m.

Ricky Hurley, Planning Supervisor