

**Boone Historic Preservation Commission
Meeting Minutes
November 18, 2009**

Committee Members in Attendance: Chuck Watkins-Vice Chairman, Bill Dixon, Rennie Brantz, and Janet Pepin

Planning Staff in Attendance: Christy Turner-Planner and Brenda Henson-Board Secretary

Others in Attendance: Jules Oroukin-Intern

Call to Order

Vice Chairman Watkins called the meeting to order at 3:36 p.m.

Approval of Minutes

Commission Member Dixon made a motion to approve the October 21, 2009 meeting minutes as correct. Commission Member Brantz seconded the motion.

VOTE: Aye – All
 Nay – None

The motion was approved unanimously.

Inventory Presentation by Intern

Ms. Oroukin began by saying that she had found the research in the Watauga Democrat to be quite interesting. There is a great deal mentioned prior to 1920 about the push for good roads. She stated that she had located the name of the architect who designed the Watauga County Bank Building at the corner of King Street and Depot Street. Ms. Oroukin noted that the newspaper referred to the Town of Boone as the “Queen City of the Mountains”. She stated that she has researched through 1923.

Commission Member Pepin asked that someone arrange to have an inventory presentation by Ms. Oroukin placed on the December Town Council agenda, as well as a request for funding of \$500 for the intern’s work this semester. Commission Member Pepin asked if a small map of Boone showing the Daniel Boone Park area could be provided to Ms. Oroukin to include in her presentation to Town Council.

Discussion of Designation Procedures for Historic Properties

Commission Member Pepin noted that no substantial changes were made to the Historic Preservation Commission text. There was discussion regarding the development of procedures for historic designation. Vice Chairman Watkins offered for himself and Ms. Oroukin to compile a sample procedure manual for the Commission to discuss. Commission Member Pepin made a motion to allow Vice Chairman Watkins and Jules Oroukin to develop a sample procedure manual. The motion was seconded by Commission Member Dixon.

VOTE: Aye – All
 Nay – None

The motion was approved unanimously.

Commission Member Pepin will be going off the board after the December 16, 2009 meeting and Commission Member Brantz thanked her for her service to the Historic Preservation Commission.

Adjournment

With no further business, Commission Member Pepin made a motion to adjourn the meeting at 4:37 p.m. The motion was seconded by Commission Member Dixon.

VOTE: Aye – All
 Nay – None

The motion was approved unanimously.

Chuck Watkins, Vice Chairman

Brenda Henson, Board Secretary